

SECTION I – ADMISSION

1.1 General provisions

BBS organizes its main registration system through a competitive examination, whose regulations stand in annex 2. Specific conditions allow remote foreign candidates to register. In any case, registration is determined by:

- Holding a validated minimum level of education, varying according to the requested entrance level
- Passing the competitive tests for admission.

Candidates can register, within the same calendar year, for only one admission procedure and for only one session, if there are to be several. Moreover, they cannot take the examination more than three times, whatever the procedure.

Handicapped candidates or with a chronic condition can benefit from specific conditions for their examination.

1.2 Tests procedure

All candidates who have responded to the call of their name during one of the tests are considered to have taken part in the examination.

Candidates who are missing or late for a test will be transferred to the following session.

Candidates must be able to prove their identity at any time during the tests, by providing a valid identity document with photo identification.

The examination for the Bachelor in International Management is open to all holders of the *baccalauréat* (ES, S, L, STG and other sections). Admitted candidates, at the time of their enrollment in BBS, have to provide proof that they have obtained a *baccalauréat* degree or an equivalent foreign degree. This foreign degree must be validated by the equivalence commission, composed of the program manager, the faculty manager, the international relations manager and the academic manager.

1.3 Fraud

During the tests, candidates are prohibited from:

- introducing in the examination premises any document, note or materials not authorized by the Admission Jury,
- communicating among themselves or receiving any information from outside,
- exiting the room without being authorized by the supervisor in charge of this room,
- exchanging any material with any other person
- writing in any other language than French language or the language of the current test,
- behaving in ways which would violate the principle of equality between the candidates.

Candidates must give way to the observation and checks in use. Any infringement, fraud or fraud attempt may result in sanctions, which can go as far as permanent exclusion from the tests, without prejudging to any potential prosecution.

Any fraud, fraud attempt or unrest duly noted shall be immediately reported to the test manager of the examination center. The manager draws up a detailed report of the incident, which is sent to the Admission Jury.

No immediate sanction is imposed in case of flagrante delicto. No decision can be taken without the

concerned party having been summoned and enabled to present his/her defense before the meeting of the Admission Jury.

The decision pronounced by the Admission Jury can be:

- permanent exclusion from this tests session
- ban from registration to future examinations.

The same measure can be taken against the accomplices of the principal perpetrator of the fraud, fraud attempt or unrest.

The motivated decision is notified without delay to the concerned party by registered letter with an acknowledgement of receipt.

During the marking process, examiners report to the President of the Admission Jury any paper appearing to be suspicious. In cases of fraud, the perpetrator is excluded from the tests session according to the conditions set out in the aforementioned paragraphs.

Any false or inaccurate declaration on the registration information result in excluding the candidate from the tests session, regardless of the examination's state of advancement.

1.4 Admissions

● **In year 1 :**

The only way of admission in 1st year of the BBS program Bachelor in International Management is the BBS own examination called "Talent Days Bachelor", whose regulations are annexed to the present academic regulations.

The Talent Days Bachelor are open to all holders of the *baccalauréat* (ES, S, L, STG and other sections). Admitted candidates, at the time of their enrollment in BBS, have to provide proof they obtained a *baccalauréat* degree or an equivalent foreign degree. This foreign degree must be validated by the equivalence commission, composed of the program manager, the faculty manager, the international relations manager and the academic manager.

A specific procedure is set up for any candidate unable to move to participate in the Talent Days Bachelor. The specific conditions are to be found in the regulations of the Talent Days Bachelor examination, annexed to the present regulations.

● **In year 2 :**

It is possible to join 2nd year of Bachelor program through a parallel admission procedure. The procedure falls within the framework of reorientation for students already enrolled in higher education institutions. This admission procedure is open to candidates having already validated 60 ECTS credits or having completed their 1st year of higher education (for candidates with foreign citizenship outside of the European Union) equivalent to the content of the 1st year of the Bachelor in International Management program, and holding a language certificate attesting of a B2 level in English (within the Common European Framework of Reference for Languages).

This test session is identical to the session for admission in year 1 (with the same specific conditions for remote candidates).

● **In year 3 :**

It is possible to join the 3rd year of Bachelor program through a parallel admission procedure only in the following cases:

1- For foreign students:

- Candidates must be enrolled in partner universities or higher education institutions and willing to obtain a double degree in France. This way of admission allows reciprocity in our international exchanges and diversity in the Bachelor program. Only foreign students coming for our partner institutions and having validated all the ECTS credits and attesting a B2 level in English (within the Common European Framework of Reference for Languages) or an equivalent level will be allowed to join one of the 3 paths within the 3rd year of the program.

2- For French or foreign candidates:

- This admission procedure is open to candidates having already validated 120 ECTS credits or having completed their 2nd year of higher education (for candidates with foreign citizenship outside of the European Union) equivalent to the content of the 1st year of Bachelor in International Management program, and holding a language certificate attesting of a B2 level in English (within the Common European Framework of Reference for Languages).

Admission process

- In the first instance, the Jury preselects the candidates on the basis of their application file, supplemented by a recommendation letter, motivation letter, curriculum vitae, transcripts attesting of the academic background, obtained degrees and language levels.
- Afterwards the jury conducts an interview, either face to face or through video conference. These interviews are conducted either by the manager of the Bachelor program or his/her representative.
At the end of this phase, the Admission Jury takes the final decision to admit some candidate in the three 3rd year paths.
Candidates admitted through this way have a student status and can obtain the Bachelor degree as long as they have completed the courses of year 3 and satisfied the qualifying requirements.

3- For students within the “Parcours sécurisé et accompagné” (secured and accompanied paths) within partner secondary institutions (up to a limit of 20 per campus). This procedure consists in 3 phases:

a/ detection phase

Candidates are “spotted” by their professors within partner secondary institutions and are presented for integrating the « Parcours sécurisé et accompagné » system. Integration into this system is conditioned by the decision of our “Egalité des chances” (equal opportunities) commission, composed as follows:

- a member of each partner institution presenting students for the system,
- a member of the direction of studies,
- a member of the service for year groups,
- a member of the Préfecture or the *Rectorat*.

This commission decides on the submitted applications according to the following criteria:

- **Academic criteria** (school results, professors' comments, *baccalauréat* results...),
- **Social criteria** (parents' income tax return or tax exemption certificate, receipt of a State scholarship, family situation – parents' age, profession and level of education...),
- **Motivation criteria,**
- Candidates must validate their behavioral aptitudes by succeeding, during their last year of high school (*Terminale*), into one of our Talent days Bachelor.

Hence, in order to be presented to this commission, candidates must first prepare an application file gathering all the above-mentioned information. Then, in a second phase, candidates must validate various competences during one of our Talent Days Bachelor.

The "Egalité des chances" commission first validates final integration in this path.

b/ accompanying and support phase

During their training in the 2nd year of Bachelor in the partner institutions where the candidates are enrolled, they are accompanied and supported through tutoring, linguistic enhancement courses, discovering of the business world, support so as to become an innovative, creative and sensible leader.

c/ integration phase

Candidates shall comply with the following requirements:

- Having succeeded, during their last year of high school, in a Talent days bachelor session (cf. the regulations of the Talent Days Bachelor examination, annex 2).
- Having received favorable opinion of the "Egalité des chances" commission
- Having completed their 2nd year of higher education (or being likely to do so on December 1 of the integration year)
- Having established an academic record gathering their higher education results
- Having invested a lot in this procedure (assiduousness, etc.)

Hence, they can directly join the 3rd of apprenticeship Bachelor program (1st secured step of the path). Further studies within the *Grande école* program are automatically granted, provided these students have first graduated with the Bachelor program.

1.5 Admission within the framework of agreements with other higher education institutions

Within the framework of bilateral cooperation and exchange agreements between BBS and other French or foreign higher education institutions, students enrolled in these institutions can be admitted in the program with a view to graduate from BBS. Admission is decided in accordance with the clauses of the above-mentioned bilateral agreements, which detail the conditions for recognition of credentials obtained in the partner institutions.

1.6 Admission within the framework of professional experience validation (VAE)

The Bachelor program is accessible through the validation of professional experience.

We apply the social modernization law of 17 January 2002 and the decrees N°2002-590 of 24 April

2002 and 2002-615 of 26 April 2002.

All persons engaged in the workforce for at least 3 years can apply for an official recognition of their skills, acquired and developed as professionals or volunteers, earning thus professional credentials or degree.

The program manager is in charge of VAE supervision.

1.7 Transfers and admission postponement

Candidates wishing to postpone their admission must write a postponement request and specify the reasons (period spent in a company, period abroad, medical reason, etc.). This request is subject to the obtaining of the required degree and to BBS Direction's approval.

Enrolled students transfers are only allowed between higher education institutions issuing official degrees stamped by the French Minister of higher education. These transfers must be exceptional and take place after approval by both directors of the concerned institutions and information of the academy rector, university chancellor. These transfers are not taken into account in the quota of positions open each year.

SECTION II – ORGANIZATION OF STUDIES

2.1 General scheme of studies

2.1.1 The program's mission

This program trains operational managers, able to work in an international and multicultural context and to understand the logic for sustainable development and ethical behaviors in companies, within a constantly changing environment.

2.1.2 The program's philosophy

This program's philosophy, in relation with our mission, consists in enabling young people who have just graduated with the *baccalauréat* to acquire knowledge related to management and administration, master the necessary skills for these professions and acquire the know-how and professional conducts to apply in the international context. Hence the vocation of the Bachelor program is to ensure professional integration at the graduate level (Licence) or help to continue studies at the masters' level in France or abroad, and enabling each student to professionally move forward.

Students are in charge of their own training by managing their rhythm for knowledge and skills acquisition. They customize their training paths with elective modules to be chosen during the 2nd year, and opportunities to stay for one semester in China or undertake internships. The format of the 3rd year offers opportunities for double degrees abroad, apprenticeship or a specialization year.

All students acquire their knowledge and professional skills during classes, within companies, or via fieldwork and associative projects.

2.1.3 Duration of studies

Studies last 3 years, divided into 6 academic semesters.

The maximum duration of the program is 5 years, in case of repetition or gap year. Each student is authorized to repeat a class once and take a gap year once. Staying abroad for one semester is compulsory and this can either take place during the year 2, 2nd semester or during year 3.

In detail:

- **Year 1** exclusively consists in fundamental modules on business administration. Within the "foreign languages and cultures" module, students can choose their second foreign language (Spanish or German), since English is the major foreign language and the third foreign language consists in compulsory Chinese lessons. Year 1 is taught, at the students' choice, 100% in English or 30% English / 70% French.
- **Year 2** offers compulsory modules in business management during the 2 semesters, with, on the second semester, a range of elective modules. Foreign languages are taught in the same way as in year 1. Year 1 is taught, at the students' choice, 100% in English or 50% English / 50% French.
- **Year 3** is taught 100% in English or 100% in French for apprentice students (apart from elective modules). During year 3, international students coming from partner universities (exchange programs or double degrees) take part in courses. During the 2 semesters, students take the compulsory modules in business administration and choose elective modules from a list. Foreign languages still depend on students' choices and represent an entire module. Students coming from partner universities must imperatively choose the elective course of French as a foreign language (FLE).

➤ Assessment mode - credits

Each student must validate at least 180 ECTS credits (60 per year and 30 per semester) so as to graduate with a Bachelor In International management. Here are the various paths:

➤ **Fundamental path: 1st year - 2 semesters**

The first two semesters consist in common compulsory courses dedicated to fundamental concepts and tools as well as professional conducts (working methods, professional requirements). Courses are held from 30% to 100% in English, according to students' levels. Year 1 ends with a compulsory internship, of 2 or 3 months, in France or abroad.

➤ **Opening path: 2nd year– 2 semesters**

Courses are held from 50% to 100% in English in year 2. Some courses are animated by visiting professors from partner universities.

The amount of English-taught activities is reached during the first two years through courses, conferences but also tutorials (TD) and/or papers to write in English (various reports, synthesis, oral presentations, company monographs following visits, internship reports, etc.). Students can study in a Chinese partner university during the second semester.

Students chose their elective modules on the second semester.

Year 1 ends with a 4-month business internship in France or abroad.

➤ **International path: 3rd year– 2 semesters**

This last year is dedicated to international experience through complete immersion within a specialized Bachelor program taught by our undergraduate international partners.

French students join the “stage 3” in foreign programs, assist to common courses and sometimes have the possibility to choose elective courses.

The objective for year 3 is to graduate with a double degree BA Ordinary level 7 or BA Honors level 8.

The program and double degree offer may be subject to change according to the evolution of managerial techniques and companies' development requirements, and also depend on our partners' operating constraints and academic offer.

Nevertheless, our students can choose to stay only for one semester in a partner university and stay in France during the rest of the academic year.

➤ **Professional work-study path**

According to their professional projects, students can undertake their 3rd year through apprenticeship programs, with apprenticeship or professionalization contracts allowing them to alternate business periods and academic periods.

Apprentice students take the same training as the other students, while benefiting from a special studies organization, taking into account the business periods.

➤ **Regular path**

This 3rd year taught 100% in English is designed for international students coming from our foreign partner institutions, so as to achieve reciprocity in our exchange programs.

Year 3 of the Bachelor program offers for each semester fundamental modules and a range of elective modules to choose.

➤ **Gap year**

This elective period can take place between the year 1 and 2 or the year 2 and 3. It allows students to enhance their marketability by undertaking one or two complementary professional

experiences and/or stay abroad for improving their language level, which helps them to prepare their double degree on the following year or set up their own business.

2.2 Professional experience

2.2.1 Compulsory business internships

During their studies, students must imperatively undertake **3 business internships**:

- ▶ **End of year 1: “operational” internship, 2 or 3 months minimum**, to be done between the end of year 1 and the beginning of year 2 (June to August).

This internship leads to discover the business world and observe a given environment and the global functioning of a company: activities, markets and products, core professions, internal organization, relations between services and corporate culture, as well as trade, finance and/or technology issues.

Moreover, interns experience an operational position (position with simple and repetitive tasks) within the usual context of the company.

This internship is assessed by the company tutor during 2nd year examinations, with validation of 3 credits on the 1st semester.

- ▶ **End of year 2: 4 month long professional internship**, to be done between the end of year 2 and the beginning of year 3 (May to August).

During this pre-professional internship, students must conduct a study or a mission, analyze a specific problematic as well as suggest and implement concrete solutions.

This internship results in writing a dissertation, which is taken into account within the 2nd year examinations (semester 2), with validation of 6 credits on the 1st semester of year 3.

- ▶ **After the three training years: compulsory end-of-study internship**, 3 to 4 months.

This experience is entirely dedicated to the deepening of students’ professional projects, so as to prepare their entry into the professional world or enable them to refine a future specialization by continuing their studies in master program.

This internship can also consist in joining a business line and/or a defined profession or realizing a business idea.

Assessment of this end-of-study internship is organized in two phases:

- Assessment made by the concerned company
- Defense, during which students summarize their professional experiences and acquired competencies, using the theoretical knowledge they have acquired during their 3-years training.

2.2.2 Possibility of apprenticeship in year 3

These apprenticeship experiences enable students to be, for 12 months, real actors of corporate life and take part, for a long time span, in its functioning and development.

Students are required to become more and more responsible, autonomous and rigorous, and thus adapt their competencies and professional practices to professional life.

The apprenticeship system greatly favors immersion in a company’s daily life.

Assessment is organized in three phases, each one counting for a third of the final grade:

- Assessment made by the concerned company using the grid of the apprentice booklet
- Apprenticeship report
- Report defense.

The final grade counts for 3 ECTS credits. Apprentice students are dispensed from the “Challenge international entreprise” (as they already develop, through apprenticeship, the skills to be developed through participation in the Challenge).

Any failure to observe the company's rules of life and rules of procedure (schedules, behavior, absence, courtesy, outfit, etc.) will be sanctioned at the academic level with no validation of the corresponding credits or even exclusion, which is decided by a disciplinary council.

2.3 Exchanges / stays abroad

International experiences are based on various options that student can accumulate if they wish to.

1. One semester in a Chinese partner in semester 2 of year 2, as soon as students have reached a sufficient language level.
2. One semester in a foreign partner university in year 3.
3. Year 3 fully undertaken in a foreign partner university through the double degree system, as soon as students have reached sufficient linguistic and academic levels. Indeed, although all our students can undertake a double degree path, our partners require some linguistic and academic criteria. Hence, only BBS students who have:
 - fully validated year 1 and year 2
 - reached B2 level in English (within the Common European Framework of Reference for Languages) and/or in a second foreign language (German, Italian or Spanish, recognized by external tests such as Bulats, Certificado, etc.)

may qualify for continuing their studies abroad.

Exchange programs are based on continuity between credits validation in France and abroad, and lead to graduation with a double Bachelor degree (stamped French degree and foreign degree).

This international experience can be completed by undertaking internships abroad.

Hence, some students can easily spend 50% of their time abroad, or even 70% if they carry out all the required professional experiences abroad.

SECTION III – KNOWLEDGE AND COMPETENCY ASSESSMENT

3.1 Conditions for study continuation /student assessment

3.1.1 Assessment system

BBS assessment system complies with the European Credit Transfer System (ECTS).

Mixing continuous assessment and end-semester exams, BBS can resort to the four following types of assessment:

- INDIVIDUAL ASSESSMENT IN LIMITED TIME, in written or oral form, for controlling knowledge acquisition and students' implementation abilities,
- WRITTEN AND/OR ORAL REPORTS concluding individual or collective projects (tutorials),
- Written or/oral ASSESSMENT checking the acquisition of the required level for some teaching sessions (TD, oral presentation),
- Active student PARTICIPATION in teaching sessions or collective projects.

Assessment modalities may vary according to the concerned disciplines. The person in charge of the module defines, in agreement with the program manager, the assessment modalities of the concerned courses and informs students.

3.1.2 Examination sessions

One examination session takes place per semester. Students are informed of the examination weeks at the beginning of the semester. Detailed schedules for these weeks are communicated later. Besides, professors resort to continuous assessment (scheduled or not) in management modules.

The following principles are applied:

- **Mandatory presence to all examinations (presence notified on the presence register handed by supervisors)**
- **In case of unjustified absence, students receive a failing grade (*note 0*) and are not allowed to take part in re-take examinations.**

Meanwhile, the program manager can, exceptionally, issue an examination dispensation on the following grounds:

- sick leave (on production of a medical certificate),
- family bereavement,
- case of force majeure.

In any case, students have to send to the academic service a written dispensation request at the latest 48 hours before the examination, or, in case of force majeure, within the 24 hours after the examination.

If the program manager issues a dispensation or if the absence is duly justified, the concerned assessment is not taken into account for calculating the final grade at the end of the semester or academic year. If the absence takes place during final examinations, concerned students are offered to re-take the examination while still benefiting from their continuous assessment grades.

If the final grade is not sufficient for validating the module's credits, re-take examinations are organized in the current year before the jury decides on the validation of the year or degree.

The re-take examination grade cancels and replaces all the grades obtained in the corresponding module. In case of success, the grade E is automatically assigned.

3.1.3 Examination discipline

BBS Direction and faculty attach a crucial importance to examinations, whose perfect regularity

complies with the spirit of these regulations and directly contributes to the prestige of BBS and the degrees BBS issues.

The program manager can sanction, when necessary, students who would not respect the fundamental principles of the examination procedure.

Arrival time in the examination room: the examination's starting time is defined by the academic Direction. Access will be denied to any student arriving after the scheduled time.

Reminder examination rules:

- Only expressly authorized documents can be kept by students.
- Mobile phones are prohibited in the examination room.
- Students imperatively show their student cards to supervisors when signing the presence sheet.
- Students are forbidden to communicate between each other or to exchange any material (pens, correction fluid, dictionary, calculator, etc.) or document during the examination.
- Definitive exit is allowed after 30 minutes from the examination beginning.
- Temporary exit (going to the restrooms) is allowed after 1 hour from the examination beginning (only one student at the same time in the room, no exiting the corridor along which the examination takes place, no communicating with any other BBS student, regardless of the year group).
- Students must systematically write their code on their classwork and annexes. Students are responsible for handing their papers and annexes to supervisors before exiting the room.
- Any violation to one of these rules will be written down by supervisors on the examination supervision report to the academic service.
- Any fraud or fraud attempt systematically results in a failing grade to the examination (note 0).

3.1.4 Grading system and credits validation

3.1.5.1 Credits

Each academic activity which will be taken into account for graduation results in credit validation.

In compliance with ECTS standards, all students must validate 60 ECTS credits per year.

3.1.5.2 Grading system

Each activity is recognized by a grade, which can result from several previous grades. Any grade equal or higher than 10 out of 20 allows credit validation in the considered teaching activity.

3.1.5 Assessment challenging

Only claims of technical order, related to final examinations or continuous assessment, can be taken into account.

Claims must be addressed in written form to the program manager, within 48 hours after the results notification. No claims will be accepted after that period.

The program manager will deal with the claim within one month and inform the concerned student of the outcome of the claim.

If claims are submitted in a sitting period for the commissions and juries, decisions on these particular cases will be taken later on.

3.1.6 Academic jury

- **The council of professors is:**
Chaired by the program manager,
This council is composed of:

- Managers of the semester modules
- Academic manager
- Student life manager
- Manager of the Talent Development Center
- Student representatives.

The council of professors sits at the end of the 1st semester, draws an overall analysis and considers particular cases.

- **The academic jury is:**

Chaired by the program manager,

This jury is composed of the:

- Director of Programs or his/her representative
- Academic manager
- Managers of the modules within the concerned year
- Student life manager
- Manager of the Talent Development Center
- One student representative per concerned year group

This jury sits at the end of the 2nd semester.

They draw an overall analysis of the whole academic year, and decide on the case of each student (acceptance in the following study year, acceptance under the condition of validating the failed modules, repetition, reorientation).

Are entitled to vote:

- Director of Programs or his/her representative
- Program manager
- Managers of the modules within the concerned year
- Student life manager
- Manager of the Talent Development Center
- One student representative per concerned year group.

3.1.7 Conditions for study continuation

- Automatic acceptance in the following study year results of the validation of 60 ECTS credit within the compulsory modules.
- For students having validated less than 60 ECTS credits for the compulsory modules: the jury can take one of the following decisions:
 - **Denying authorization to continue** in the program
 - **Obligation to start again** the program, partially or fully, so as to validate the lacking credits,
 - **Possibility to take a gap year** so as to achieve the B2 level and/or validate the lacking credits before going abroad,
 - **Acceptance in the following year** and compulsory participation in re-take exams for the failed modules.

3.1.8 Appeal procedure following the decision of the academic jury

Following the decision of the academic jury, students can appeal, within 7 clear days after the jury's meeting, if they consider having some new elements that the jury did not know at the time of their meeting. In this case, the concerned student must send a recommended letter with acknowledgement of receipt, to BBS Director, which assesses the relevance of this new element and potentially summons of the jury of appeals.

The jury of appeals, gathering within 15 days or so from the date of reception of the student's letter, supremely takes the decision. The jury of appeals is composed of: BBS Director, the professor and manager of the program, the academic manager, the older professor of the teaching faculty, two professors and one student representative.

3.1.9 Academic reports

Students have access each semester to their reports on BBS academic intranet. The obtained grades are detailed for each subject.

At the end of each year, overall reports are issued, which mention the final grades, the corresponding credits and the jury's decision.

3.2 Studies recognition

At the end of the 3 years,

3.2.1 The jury for study completion

Chaired by the program manager,

This jury is composed of:

- Director of Programs or his/her representative
- Managers of the modules within the 3 concerned year
- Academic manager
- Student life manager
- Manager of the Talent Development Center
- Student representatives

Are entitled to vote:

- Director of Programs or his/her representative
- Program manager
- Managers of the modules within the 3 concerned year
- Student life manager
- Manager of the Talent Development Center
- One student representative per concerned year group.

The council for study completion draws an overall analysis of results obtained in France and abroad, considers the particular cases and proposes to the graduation jury the following lists:

- the list of students who have obtained 180 credits within the program and have validated one semester abroad
- the list of students who have not satisfied the graduation requirements, for whom the jury suggests their opinion to the graduation jury.

3.2.2 Graduation requirements

For students having joined the BIM in 1st year:

- To have validated 180 ECTS credits in the whole program
- To have validated one semester abroad

For students having joined the BIM in 2nd year:

- To have validated 120 ECTS credits in the whole program
- To have validated one semester abroad

For students having joined the BIM in 3rd year:

- To have validated 60 ECTS credits in the whole program
- To have validated one semester abroad

3.2.3 The graduation jury

The graduation jury submits to the Academy Rector the list of students proposed for graduation.

This jury is able to, for students who do not satisfy the graduation requirements:

- consider the number of validated credits and agree to compensate some lacking credits (compulsory complementary credits) for the graduation,
- suggest delivering, in very exceptional conditions, the degree with indulgence,
- authorize study continuation so as to validate 180 credits at the lowest,
- refuse definitively to deliver the degree.

This jury is composed of:

- the President or Deputy President University professor or University lecturer
- BBS Director or his/her representative
- the Professor program manager
- the Professor faculty manager

The academic manager and the Ministry representative attend the jury's deliberations with a consultative voice.

3.2.4 Appeal procedure following the decision of the graduation jury

Following the decision of the academic jury, students can appeal, within 7 clear days after the jury's meeting, if they consider having some new elements that the jury did not know at the time of their meeting. In this case, the concerned student must send a recommended letter with acknowledgement of receipt, to BBS Director, which assesses the relevance of this new element and potentially summons of the jury of appeals.

The jury of appeals, gathering within 15 days or so from the date of reception of the student's letter, supremely takes the decision. The composition of the graduation jury of appeals is identical to the one of the initial jury of appeals.

SECTION IV – GENERAL PROVISIONS CONCERNING THE BACHELOR PROGRAM

4.1 Students tutoring

During their study years in France, all students are supported by the program managers, which make themselves available to help newly admitted students to integrate in BBS and take part in transmitting BBS core values:

- sense of belonging to a community,
- respect, under any circumstance, its framework of reference.

More broadly, the program managers are guarantors of the information accuracy on the program, the institution's values, operational modalities and the habits and customs on the campus.

At the request of concerned students, they deliver academic and/or personal support, so that students may improve their performances and self-fulfillment, so as to study in good conditions.

4.2 Student representative

4.2.1 Academic representatives

Each year group elect their representatives, at the latest one month after the beginning of the academic year (one titular and one substitute per each sub-group of year groups).

Representatives play a major role in BBS:

- They are the spokespersons of their colleagues with each professor, for any suggestion or academic issue, and with the program management team for general issues.
- The program management team regularly consults them.
- They represent their colleagues within the council of professors, the end-year jury and the disciplinary council.
- The administration and the various student groups rely on them for transmitting information or documents.

4.2.2 Associative life

Each student is invited to take part in the numerous activities offered by student associations. The diversity of concrete experiences, the richness of human contacts, teamwork, learning through success – or failure- are indispensable complements to training and ensure the balance between professional or personal life for each student.

When associative projects imply some companies or more generally some BBS partners, the student life representative must previously inform BBS Direction.

Planning, facilities and finance issues concerning BBS associative life are dealt with by the student life manager and students in charge of the concerned group.

4.3 Course participation

Each student commits to participate in the various training actions (common courses, group work, project monitoring such as Tutorial, company visits, conferences, etc.) organized by BBS.

All students are required to demonstrate **diligent participation and strict punctuality** at any training course. Participation and punctuality:

- show students' willingness to fully study in BBS
- are fundamental marks of respect towards the program and campus management teams, teaching faculty, administrative staff, external guests and lecturers and the other students
- contribute to enhance teaching homogeneity and productivity.

If a student is late or displays an inappropriate behavior impeding a teaching session, the concerned professor has the right to exclude this student from the classroom. In this case, the excluded student is considered to be **“absent”**.

In case of repeat offense, the concerned student will be summoned by the program manager.

Generally speaking, each student shall adopt an appropriate behavior to ensure the good functioning of their life and training community, manage their time and schedule (studies, associative commitment, culture and leisure time, etc.), with the necessary responsibility and maturity for succeeding in their projects.

Student attendance to each teaching session is checked by the concerned professor, with a “presence sheet” signed by all students at each course and checked by the academic service.

No unjustified absence will be accepted within the framework of the program.

The following types of absence are considered as justified absence:

- Official participation of students in a forum for recruiting new students (these actions are organized and supervised by the program manager) or in scheduled associative events. Nevertheless, the concerned students must inform the person in charge of the concerned module.
- Severe events likely to affect students (sickness proven by supporting documents, family bereavement, medical intervention, etc.).
- Activities for high-level athletes, artist students or students also enrolled in other academic institutions. These activities and their corresponding schedules must be validated by the program manager.
- Interviews for internships or apprenticeship.

In case of justified absence, students are nevertheless compelled to:

- Inform the concerned professor and the academic service of their absence, at least 48 hours in advance.
- Send the corresponding supporting documents (sick leave, various certificates, call to an interview, invitation to a forum, etc.) per email to the professors, the person in charge of the module and the academic service.

4.5 Mutual deadline compliance and information exchange

The program manager, the academic service, the professors and the administrative and financial staff commit to provide to each student, without undue delays, the most complete information for their careers in BBS.

For their parts, students commit to answer as soon as possible any request for information on their studies organization (enrollment files, internship agreements, internship follow-up sheets, valuation questionnaires, curriculum vitae, etc.) or provide all useful information for supervising their career (internships search and supervision, address or phone number modification during their internships, etc.)

Students fully assume their own responsibility in case of non-compliance to these regulations.

Likewise, each student commits to strictly meet the submission deadline for reports, case preparation, projects, etc. according to the modalities defined by the program manager or professor. Sanctions for non-compliance to the set deadline are implemented by professors, in agreement with the program manager, and are final, regardless of the grounds.

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Annex 1: Program description

Annex 2: Regulations for the admission examination in Bachelor in international Management - 2017

Annex 3: Application file for good or high-level athletes

Annex 1 – Program description

1 st year, 1 st semester			
Modules	Courses	ECTS Credits	Face to face hours
Consommateur et marché	Consumer & market	3	21
Décisions marketing	Marketing decisions	5	36
Introduction à la comptabilité financière	Introduction to financial accounting	4	30
Devenir responsable	Management responsibility regulations	4	24
Maitrise des outils numériques-communication	Digital culture & communication	4	30
Langues et cultures étrangères (50% anglais - 25% lv2 - 25% chinois)	Foreign language & culture (50% english - 25% second foreign language - 25% chinese)	4	36
			18
			18
Semaine d'intégration : Welcome BBS	Welcome BBS	2	18
Projet RSE	Social responsibility project	2	13
Premiers pas vers l'emploi	First step for a job	2	8
TOTAL FOR SEMESTER 1		30	252

1 st year, 2 nd semester			
Prospection commerciale	Sales prospectings	3	18
Coûts, marge et décisions	Costs, margins & decisions	4	36
Mondialisation-innovation	Economic analysis for business	4	36
Introduction aux statistiques et à l'analyse des données	Data analysis and statistics	3	30
Environnement juridique des outils numériques et du Web	Web legal environment & digital tools	3	18
Langues et cultures étrangères (50% anglais - 25% lv2 - 25% chinois)	Foreign language & culture (50% english - 25% second foreign language - 25% chinese)	4	36
			18
			18
Expérience vie de l'école	Students school life & projects	2	
Jeu d'entreprise	Serious game	3	18
Projet RSE	Social responsibility project	2	13
Premiers pas vers l'emploi	First step for a job	2	8
TOTAL FOR SEMESTER 2		30	249
TOTAL FOR YEAR 1		60	501

2 nd year, 1 st semester			
Modules		ECTS Credits	Face to face hours
Marketing stratégique	Strategic marketing	3	24
Commerce international : l'offre et la logistique internationale	International business : international offer & international logistic	4	36
Planification financière	Financial planning	2	18
Leadership in action	Leadership in action	2	18
Analyse et comptabilité financière	Financial accounting & analysis	4	36
Statistiques	Business analytics	2	18
Langues et cultures étrangères (50% anglais - 25% lv2 - 25% chinois)	Foreign language & culture (50% english - 25% second foreign language - 25% chinese)	4	30
			18
			18
Stage BIM 1	Internship BIM 1	3	
Expérience vie de l'école	Students school life & projects	2	9
Projet création entreprise CREAT'INNOV	Company creation CREAT'INNOV	4	21
Premier pas vers l'emploi	First step for a job		5
TOTAL FOR SEMESTER 1		30	251
2 nd year, 2 nd semester			
BASIC MODULES			
Economie internationale	International economics	3	21
Gestion des ressources humaines - Droit social	Human resources management - social law	4	30
Comprendre les organisations	Understanding the organisation	3	12
Langues et cultures étrangères (40% anglais - 30% lv2 - 30% chinois)	Foreign language & culture (40% english - 30% second foreign language - 30% chinese)	4	30
			18
			18
Jeu d'entreprise	Serious game	3	18
Expérience vie de l'école	Students school life & projects	2	
Projet creation entreprise CREAT'INNOV	Company creation project creat'innov	3	21
Premiers pas vers l'emploi	First step for a job	2	5
ELECTIVE MODULES			
Electif 1 (3 modules)	Elective 1 (3 modules)	2	18
Electif 2 (3 modules)	Elective 2 (3 modules)	2	18
Electif 3 (3 modules)	Elective 3 (3 modules)	2	18
TOTAL FOR SEMESTER 2		30	227
TOTAL FOR YEAR 2		60	478
ELECTIVE MODULES LIST - CHOICE: 3 - 54h Each student must choose one elective module.			
International business negotiation		2	
Marketing studies theory		2	
Marketing studies practices		2	
Service marketing		2	
Accounting techniques		2	
Accounting and financial practices		2	
Risks and payments		2	

3rd year, 1st semester			
Each semester, each student must choose 3 elective modules among 3 elective modules. Among these 3 modules, 2 modules have to be business administration modules.			
Modules		ECTS Credits	Face to face hours
BASIC MODULES			
Projet d'entreprise 1 (Cross cultural management- RSE-Business Ethics-Projets)	Corporate company project 1 (cross cultural management - RSE - Business Ethics - Projects)	5	36
Marketing de l'innovation	New product Development	5	36
Financement de Projets	Project financing	5	36
stage 4 mois BIM2		6	0
ELECTIVES MODULES		21	108
Electif 1 (3 modules)	Elective 1 (3 modules)	3	24
Electif 2 (3 modules)	Elective 2 (3 modules)	3	24
Electif 3 (3 modules)	Elective 3 (3 modules)	3	24
TOTAL FOR SEMESTER 1		30	72
ELECTIVES MODULES			
E-marketing	E-marketing	3	24
Audit	Auditing	3	24
Histoire des idées politiques et économiques	Story of politics and economics ideas	3	24
Community Manager	Community Manager	3	24
Marketing industriel	Industrial marketing	3	24
Merchandising	Merchandising	3	24
Histoire du design	Story of design	3	24
E.logistics	E-logistics	3	24
Langue Vivante (ENG/CHIN/FLE/ SPA/GERM)	Foreign language (Eng/Chin/FLE/SPA/GERM)	3	24
3rd year, 2nd semester			
BASIC MODULES			
Projet d'entreprise 2 (Cross cultural management- RSE-Business Ethics-Projets)	Corporate company project 2 (Cross cultural management - RSE - Business Ethics - Projects)	5	36
Développement de site internet	Website development	5	36
Stratégie & développement international	Strategy & international development	5	36
Stage 3 mois	Internship 3 months	6	
ELECTIVE MODULES		21	108
Electif 1	Elective 1	3	24
Electif 2	Elective 2	3	24
Electif 3	Elective 3	3	24
TOTAL FOR SEMESTER 2		30	72
Transport maritime	International transport	3	24
Atelier web	Web workshop	3	24
Economie de l'immobilier	Real estate development	3	24
Culture et gastronomie	Culture and food	3	24
Optimisation fiscale et mondialisation	Tax optimization and globalization	3	24
Géopolitique	Geopolitics	3	24
Localisation territoires et industrie	Geography & industry	3	24
Langue Vivante (ENG/CHIN/FLE/ SPA/GERM)	Foreign language (Eng/Chin/FLE/SPA/GERM)	3	24
TOTAL FOR YEAR 3		60	360

Annex 2 – Regulations for the admission examination in Bachelor in international Management – 2017

These regulations rule the admission examination in 1st year of the program Bachelor in International Management.

Once registered, all candidates commit to strictly respect all the provisions of these regulations. Failure to comply with these regulations can lead to sanctions including exclusion from this examination procedure.

I - Registration

Registration requirements

Are allowed to register:

- Students enrolled in the final year of high school (*terminale*) in France or in a Lycée français abroad (admission subject to obtaining the *Baccalauréat* degree in September of the admission year) at the latest.
- Holders of the *baccalauréat* or holders of French or foreign credentials; recognized as equivalent, being under 26 years of age on September 30 of the admission year.

Candidates are forbidden to:

- Register to more than one session per year
- Register, in the same year, in two different admission ways
- Register for more than 3 times to the same examination

Under certain formal and substantive conditions, candidates can request a one-year admission postponement.

This request must be notified in writing to the program manager and is left to his/her discretion.

Registration procedure

All candidates holding a *Baccalauréat* or likely to do so in the current year must register online at the following address: <http://talentdays.brest-bs.com/>

For registration, candidates must have a personal email address, which must be valid from the registration to the entrance in the program.

Registration fees

Registration entails the payment of registration fees, to be paid online before the test session.

Grant holders will be refunded from this sum, provided they are present to the selection tests at the chosen date and have provided a nominative grant certificate for the current year:

- For candidates in *terminale*: national high school grant, paid by the Rectorat
- For candidates enrolled in French higher education institutions: higher institution grant paid by the CROUS.

Candidates being “Pupille de la Nation” (wards of the nation) benefit from the same provisions as grant holders candidates. They must provide a copy of their birth certificate indicating “Pupille de la Nation”.

These documents must be attached on the registration website with the other supporting documents.

Candidates benefiting from additional time

Handicapped candidates or with a chronic condition can benefit from specific conditions for their examination.

In order to benefit from additional time (*tiers temps*), candidates must provide their certificate of the MDPH (Maison départementale des personnes handicapées) at the latest two weeks before the beginning of the tests.

These documents must be attached on the registration website with the other supporting documents.

II – Examination procedure

Examination program

The description of the test procedure is available on: <http://www.brest-bs.com>

This tests session consists in 6 tests taking place over a full day:

- Analysis and synthesis test
- Online English test
- Online second language test (optional) in the following languages: Brazilian Portuguese, Dutch, German, Italian, Portuguese, Spanish

For this optional test, only the points higher than the average are taken into account.

- Collective creation test and presentation
- Motivation interview
- Oral English test

All examination centers use for each test the same evaluation grid, based on a 20-points grading scale. The coefficients for these tests are presented in the table below.

Documents to provide

Each application must include the following documents:

- Curriculum vitae
- Motivation letter
- Grades of *Première* class (3 terms) and *Terminale* class (1st term at least)

Candidates being good or high-level athletes

To be considered as high-level athletes, candidates must provide proof of registration on the list of high-level athletes set up by the French Ministry of sports.

To be considered as high-level athletes, candidates must fill the application file attached in Annex 6 and provide proof of:

- having obtained interregional, national or international credentials within the framework of federal competitions
- having obtained interregional, national or international credentials within the framework of school or academic competitions

Candidates can bring complementary documents to present during the motivation interview.

Tests and coefficients

Analysis and synthesis test	Online English test	Online second language test	Collective creation test	Motivation interview	Oral English test	Total
6	2	2	5	9	3	27

Tests and coefficients are detailed in the 5th paragraph below.

- Candidates being good or high-level athletes, after validation of their application by the SHBN commission, can receive some bonus on their test average multiplied with coefficients, depending on their categories:

Bonus for good and high-level athletes	
Categories	Bonus
<i>Elite</i>	1.5
<i>Sénior</i>	1
<i>Jeunes</i>	1
<i>Reconversion</i>	1
Good-level athletes	0.5

Test organization (excluding remote candidates)

The tests are held on a full day, Monday to Saturday inclusive, according to a schedule available on BBS website: <http://brest-bs.com>

All candidates who have responded to the call of their name during one of the tests are considered to have taken part in the examination.

Candidate who are missing or late for a test will be transferred to the following session.

Candidates must be able to prove their identity at any time during the tests, by providing a valid identity document with photo identification.

Attendance regulations

- During the last 72 hours before the examination beginning, candidates are forbidden to modify the test date.
- Candidates missing, independently of their will, from one of the tests will be authorized to participate in the following session.

For each test, candidates must carry their summons and the valid identity document, with recent photo identification, used for registration.

After verification of their identity at the beginning of the tests day, candidates sign the Talent Day Candidates must sign in the same manner for each test.

All candidates having signed the attendance register considered to have taken part in the examination.

Candidates sign the attendance register at the beginning of each test.

Candidates wearing a hearing aid must signal it to the room supervisor as soon as they enter the examination room.

Candidates must comply with the given instructions and only use the documents and material given by the examination center.

Disciplinary sanctions

The following behaviors may be subject to sanctions:

- Any unrest or inopportune manifestation likely to disturb the other candidates
- Any violation or violation attempt of anonymity
- Generally speaking, any fraud or fraud attempt

For any reprehensible behavior, an incident report is drawn up and does not hamper the rest of the test procedure. The test results are then registered as a conservation measure.

The manager of the examination center decides on the case and is able to validate or invalidate their registration, in whole or in part. This can go as far as exclusion from the tests.

The manager reserves the right, in hindsight, to rate the note 0 to candidates who have violated these regulations during one or several tests, or to impose more severe sanctions, such as:

- Definitive exclusion from the current test session
- Ban from presenting to any future examination
- Disclosure of these elements a communication to the French Ministry of Education, to the other test banks or the other higher education institutions.

In case of unfavorable decision, concerned candidates can appeal to the Talent Days Bachelor Manager within 5 clear days after the sanctioning.

It is recalled that any false or inaccurate declaration on the registered information result in excluding the candidate from the tests session, regardless of the examination's state of advancement.

Results

After the Talent Days Bachelor, BBS admission jury decides on the candidates' results and is able to draw up the lists of admitted candidates, candidates admitted on the complementary list or rejected candidates.

Claims

Any claims must be written down and addressed to the Talent Days Bachelor Manager within 10 days after the results notification.

III – Examination manager

The Manager of Talent Day Bachelor in International Management can be contacted by postal mail or email:

Administration des Talent Days
Brest Business School
2 Avenue de Provence
F-29238 BREST cedex 2
FRANCE

Email: talentday@brest-bs.com

IV – Personal data protection

In compliance with the rules intending to protect individuals against improper transmission and use of their personal data, the Talent Days Bachelor Manager commits to protect the data provided by candidates.

Personal data are only used within the framework of the selection process. For this reason, this data can be transmitted, if required by circumstances, to the various persons involved in the selection process.

All recipients also commit to protect personal data and not to communicate them to other third parties.

By validating their registration, candidates expressly permit the use and transmission of this data according to the examination requirements.

V. Selection tests

Duration indicated in this document is related to the test duration for candidates.

Effective duration time of each of these tests can vary only by 5 minutes from the indicated duration.

1. Analysis and synthesis test - 50 min (45 min + 5 min)

- Content

Candidates view a video conference, dealing with a topical subject.

During this conference, candidates take notes and synthetically reorganize them. Notes must be faithful to the conference discourse. Any personal opinion is proscribed.

The candidates' review is assessed during the motivation interview, during which candidates must suggest their projection or follow-up on the addressed subject.

- Process

The test occurs in 3 phases:

1. Conference listening and note taking, for 25 minutes

2. Ideas reorganization and synthesis on the provided two-sided sheet, for 20 minutes

These two take place in consecutive order during the same test sequence, at the end of which candidates give to the room supervisor their written notes.

3. Oral presentation on the subject outcomes and perspectives, for 5 min, during the motivation interview.

- Objectives

The objectives of this test vary according to the test phases and aim at assessing the following competences:

- Listening and understanding skills, information sorting skills and skills for transcribing in notes relevant information.
- Ability to analyze and synthesize, syntactic and structural ability
- Ability for oral presentation, projection and innovation capability

2. Motivation interview – 30 min

- Content

Reminder: debriefing of the morning conference takes place during the interview, see above.

The interview aims at better understanding the candidates, on the basis of the documents provided to the jury: curriculum vitae, motivation letter and school records since the classes of *Première* and *Terminale*, which have been provided by the candidates when registering on talentdays.brest-bs.com website, and complementary elements candidates may have brought with them.

1. Process

The individual interview is conducted by a jury composed of at least two individuals, one of them being a BBS professor or member of staff, and the other being a company executive.

- Objectives

The motivation interview aims at better knowing the candidates in the following areas:

- Big lines of their personality through their life stages as well as their individual and social activities
- Evolution ability in relation to the managerial abilities sought by BBS programs
- The soundness of their motivations and career choices.

3. **Collective creation test – 40 min (30 min + 10 min)**

- Content

Within this test, a group of about 6 candidates must work together on a collective creation project, leading to actual realization. Afterwards, one of the group facilitator individually discusses with each candidate.

- Process and form

		Duration	Format
Phase 1	Creation/Construction	30'	Group
Phase 2	Explanation and discussion	10'	Individual

- Objectives

This creation and discussion test and aims at detecting the candidates' spontaneous talents and natural abilities within group dynamics.

The jury assesses the candidates' ability to:

- Display energy and enthusiasm when confronted to a request or a project
- Talk correctly and accurately
- Integrate into a group and efficiently contribute to the group's production (facilitating role)
- Go through with their ideas, argumentation or actions
- Put their own actions and circumstances into perspective
- Suggest varied, relevant or even original ideas and share them with the other members of the group
- Be practical and honest.

In addition, the individual discussion gives candidates the opportunity to assess themselves their collective creation process and the role they have played (behavior, position, various attitudes, ideas, etc.) and withdraw potential reservations coming from the collective test observations.

4. **Online English test – 30 min**

- Content and process

The online English test lasts for 30 minutes.

The candidates connect to telelangue.com website and answer a multiple-choice quiz on grammar, vocabulary and oral comprehension.

- Objectives

This test aims at assessing the candidates' level in written English in terms of grammar and vocabulary mastery, as well as their listening comprehension level.

5. Online second language test (optional) – 30 min

- Content and process

The online second language test lasts for 30 minutes.

The candidates connect to telelangue.com website and answer a multiple-choice quiz on grammar, vocabulary and oral comprehension.

- Objectives

This test aims at assessing the candidates' level in a second foreign language in terms of grammar and vocabulary mastery, as well as their listening comprehension level.

6. Oral English test – 15 min

- Content and process

The oral English test lasts for 30 minutes.

Two candidates deal with a subject related to a topical issue, a ground subject, or a specific media, and discuss it together in front of an English professor.

- Objectives

This test aims at assessing the candidates' verbal ability and ability to:

- Speak and talk in English
- Communicate in real situations
- Express and explain opinions
- Understand questions and instructions, as well as answer correctly.

VI Specific test procedure for remote candidates

Foreign or French candidates, whose usual residence is not located in mainland France or who are unable to move for participating in the test sessions, are eligible to this procedure, provided they hold a French *Baccalauréat* degree or an equivalent degree. French or English can be used during this procedure.

These candidates have to comply with the registration conditions in the above-mentioned paragraph I and with the following procedure:

- Eligibility: candidates register on <http://talentdays.brest-bs.com> website and fill their application forms. Applications are selected by a commission is composed the program manager, the Talent Development Center manager and the academic manager.
- Admission process: candidates must undergo an interview, which can be face to face in their countries of origin or in a video conference. The interview lasts 45 min with a jury composed of a professor teaching English and a French professor. It consists in a motivational interview held in French (coefficient 10) followed by English proficiency assessment (coefficient 3). Candidates also complete an online English test on telelangue.com website (coefficient 2), which is identical to the test for non-remote candidates. Candidates can also complete an optional online foreign language test (coefficient 2, only points higher than the average are taken into account), under the same terms. Once this selection process is over, the jury members give their decision depending on each remote candidate's ranking.

Annex 3 – Application file for good or high-level athletes

Name:.....First name:.....

Sport:.....

Requirements:

- Candidates must be:

High-level athletes enrolled in one of the annual lists (Elite, sénior, jeunes, espoirs) of the French Ministry of Sports.

Good-level athletes, able to provide proof of regular practice of a physical and sports activity, within the framework of a sports club, and of participation in competitions, at least at a national level.

- Candidates must accept the admission regulations for BBS *Grande école* program

General information:

- Applications from all sports disciplines can be submitted
- Candidates who do not have validated at least their 2nd year of Bachelor can submit an application to validate their personal and professional achievements (through the *VAPP* procedure).

Required documents:

- Completed application form
- Registration certificate on a list of high-level athletes
- List of sports courses and competitions for the current year
- Training schedules and projections for the coming year
- Any documents enabling to assess their sports level (press articles, etc.)

Any incomplete file will be rejected.

BBS Application form

WITH THE STATUS OF GOOD OR HIGH-LEVEL ATHLETE

NAME:..... First name:..... Date of birth:.....

Personal address:.....

.....

Mobile phone:..... Email address:.....

Sports information:

SPORT :..... Specialty:.....

Federal club:.....

Address:.....

Post code..... City:.....

Are you registered on a high-level athlete list? YES NO

What is your practice level?.....

What is your age group?.....

What is your federal ranking in your discipline (for individual sports)? If you federation establishes rankings, what is your ranking?.....

Number of weekly practice hours (days):.....

in a club?..... in sports facilities?.....

Name and first name of your coach:.....

Your coach's address and phone number:.....

Have you already been selected at a federal or academic level? YES NO

If so, when and at which level?.....

Details of your sports credentials and achievements:

.....

.....

What are your sports goals for the coming year?.....

STATUS OF GOOD OR HIGH-LEVEL ATHLETES IN BBS

BBS, within the framework of admission the *Grande Ecole* program, enables students being good-level or high-level athletes to submit their applications via the good and high-level sports Commission. This commission decides on the athletes' applications according to the information mentioned in the application form. BBS commits to meet the directives of the circular n°2006-123 of 1 August 2006, so as to enable these students to lead their sports career. Meanwhile, students must commit themselves to respect their rights and duties.

RIGHTS:

- Individual study agreement between the athlete, BBS and the sports club, so as to reconcile sports requirements with study requirements for becoming a high-level manager
- Individual follow-up by the sports activities manager and the proposer (who is a professor in the student's study campus)
- After agreement with the *Grande Ecole* program, students can benefit from academic adjustments:
 - Lengthened study period (3 years maximum)
 - Adjusted in schedules and exams sessions
 - Leaves of absence for official competitions and sports courses
 - Individual follow-up and tutoring (with a proposer)

DUTIES:

- Mandatory participation in academic competitions (FFSPORTU and Coupe de France des ESC) in the athlete's discipline.